

No. A.32029/01/2020-D
Government of India
Directorate General of Health Services
Central Drugs Standard Control Organisation

New Delhi, dated the 16th April, 2020

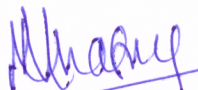
OFFICE MEMORANDUM

Attention is invited to the Order No. 40-3/2020-DM-1(A), dated the 15th April, 2020 whereby the Ministry of Home Affairs have issued consolidated revised guidelines on the measures to be taken by the Ministries/Departments of Government of India, State/UT Governments and State/UT Authorities for containment of COVID-19 in the country.

Vide para 3 of the said order, the Ministry of Home Affairs have, inter-alia, allowed select additional permitted activities as enumerated in para 5 to 20 of the said order. As per para 18, Ministries/Departments under the Government of India and their Autonomous/Subordinate offices will continue to function with effect from 20th April, 2020 as detailed below :

- (i) Defence, Central Armed Police Forces, **Health & Family Welfare**, Disaster management and Early Warning Agencies (IMD, INCOIS, SASE and National Centre of Seismology, CWC), National Informatics Centre (NIC), Food Corporation of India (FCI), NCC, Nehru Yuva Kendras (NYKs) and Customs to **function without any restriction**.
- (ii) Other Ministries and Departments, and offices under their control, are to function with 100% attendance of Deputy Secretary and levels above that. Remaining officers and staff to attend upto 33% as per requirement.

As CDSCO and all its Field offices, including the laboratories are functioning under the M/o Health & Family Welfare, the undersigned has been directed to convey that the above guidelines of the Ministry of Home Affairs, Government of India be scrupulously followed. Absence from duty of regular staff beyond 20.4.2020 shall be regulated in terms of CCS (Leave) Rules, 1972. The contractual staff not attending office after 20.4.2020 shall not be paid remuneration for the days of absence. Till further orders, all Field offices shall submit a weekly statement of attendance of staff in their offices on every Friday.


(Arun Sharma)
Director(A)

1. All Zones/sub-zones/port offices/laboratories of CDSCO.
2. All officers at CDSCO(HQ).
3. Office of DCGI/PPS to DGHS/PS to JS(R).
4. CDSCO website/Guard file